

Who can self-direct their supports?

Self-Directing is an option for people who have recurrent funding with Disability Services.

What else is required?

- Have a vision of what a good life looks like for you
- Have or work on a plan and budget for how you wish to use your funding
- A willingness to take responsibility for your own choices
- A commitment to work together with the Facilitator as required

For your **free consultation** or any further questions, please contact Jo Ross at Weeroona SelfDirect
p: 5482 2451
e: ylyc@weeroona.org.au

Weeroona SelfDirect:

- 1** Contact Weeroona SelfDirect on 5482 2451 or ylyc@weeroona.org.au
- 2** Meet with Weeroona SelfDirect's Facilitator to share information about how your expectations and preferences may be met.
- 3** You decide to choose Weeroona SelfDirect as your Host Provider and contact the Department (Disability Services) on 5352 7200 to request Weeroona SelfDirect as your Host Provider.
- 4** The funding is forwarded to Weeroona SelfDirect by the Department.
- 5** Weeroona SelfDirect will establish a Host Agreement with you which states the roles and responsibilities of all involved.
- 6** Weeroona SelfDirect will work with you to develop/implement your plan and budget.
- 7** You start to purchase your supports. Weeroona SelfDirect assists as much as you have decided upon in the Host Agreement.
- 8** Weeroona SelfDirect will gather information about the purchases, report to the Department and provide regular financial statements.
- 9** You can review your plan at any time and change the supports to suit you. Weeroona SelfDirect is available to assist and to implement improvements as needed.



What is Self-Directed Support? (Your Life Your Choice)

Self-directed support allows you to have authority, choice and control over your disability supports and services. This includes planning, purchasing and selecting supports and services that suit your needs and preferences.

You and your chosen representative(s) make the majority of the decisions for the design and delivery of your support.

Self-directed support will be different for every person and can change as circumstances and preferences change.

You and your chosen representative(s) will decide how much responsibility you will take on and how much responsibility is delegated to the Host Provider.

Weeroona Association Inc has delivered a range of flexible services to people with disabilities and their families since 1991.

What is a Host Provider?

A Host Provider is approved by the Department of Communities-Disability Services to assist the funded person, their family/representative to develop a model of self-direction that meets the specific needs and priorities of the person in receipt of funding. This can include assistance with budgeting and coordinating the supports. The Host Provider will also perform the required reporting to the Department.



What will Weeroona SelfDirect do as a Host Provider?

The Facilitator at Weeroona SelfDirect works in partnership with you and your chosen representative(s) so that you can self-direct your funding.

Decisions regarding the supports you wish to purchase will be made by you and/or your chosen representative(s).

The Facilitator will assist you with planning and with providing information as requested.

You may ask Weeroona SelfDirect to just administer the funding and report to the funding body while you take charge of all other aspects of your support (minimum Administration Fee);

Or you may choose Weeroona SelfDirect to assist you with

- recordkeeping
- organising the supports
- making connections with other services
- employing and paying staff

Weeroona SelfDirect will work flexibly with you for the best outcomes.

It is your choice how much or how little Weeroona SelfDirect is involved in your supports and services.

A fee will be negotiated based on the tasks the organisation is asked to perform.

Fee structure for self-directed support

1. An initial meeting (free of charge) with you and your chosen representative(s) allows an opportunity to share information about how your expectations and preferences may be met by Weeroona SelfDirect.

2. A one-off Establishment Fee of \$500 to establish the hosting arrangements and:

- to provide information
- to work together with you in establishing your Personal Plan and Budget
- to set up the systems and tools for management of the funds
- to finalise a Host Agreement

3. An Administration fee is charged at 4 - 12% of the funding. It is negotiable and depends on the tasks Weeroona SelfDirect is asked to do.

For the lowest fee Weeroona SelfDirect will do these tasks:

- receive and host the funds
- maintain quality assurance processes
- keep records of the funds received and expended
- report to the Department as necessary
- provide monthly or quarterly statements of expenditure to you as negotiated
- undertake an annual review of the Personal Plan and Budget with you, or more often if required
- make adjustments to the Personal Plan as instructed by you

A higher fee will offer you some further assistance with:

- recordkeeping
- purchasing supports and equipment
- making connections with other services
- employing and paying staff

Negotiations will take place during the establishment of your Personal Plan and Budget to determine the administration fee. The Fee can change as you take on more or less of the tasks.

Weeroona Association Inc can also employ/recruit Support Workers for you at flexible rates. Please ask for detail.